



Downs Rugby Ltd
PO Box 1070, Toowoomba, 4350
ABN: 87 139 989 745

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 2023 Annual General Meeting of Downs Rugby Limited will be held:

**at the Dalby & District Rugby Union Club, 41 Orpen Street, Dalby
10am, Saturday 23rd March 2024**

The general nature of the business to be discussed at the meeting includes:

1. Minutes of Previous Meeting
2. Consideration of the Annual Report including:
 - The Chairman's Report
 - The General Manager's Report
 - The Finance Report including the Auditor's Report and annual financial accounts
3. The election of Directors
4. The business of Downs Rugby Limited
5. Followed by the President's Meeting

By order of the Downs Rugby Board.

Dated 20 February 2024.

Signed

Sally Johnston
General Manager
For and on behalf of the Board

Registered Office **PO Box 1070
Toowoomba, Queensland, 4350**

Notes:

Board Nominations

Nominations in Original Form must be lodged at the Downs Rugby Office by COB 8th March 2024. Nomination Forms can be obtained from Downs Rugby House, 112 James Street Toowoomba, or by emailing General Manager, Sally Johnston on sally@downsrugby.com.au.

Nomination Forms can be lodged by any of the following methods:

- In Person – Downs Rugby House, 112 James Street Toowoomba
- Mail - P.O. Box 1070, Toowoomba Qld 4350
- Email - sally@downsrugby.com.au

*Any nomination from a **new candidate** is to be accompanied by a short resume covering sporting and club committee involvement in the last five years together with any other information the nominee feels is relevant to being a board member of Downs Rugby Limited. No nominations will be accepted after the closing date.*

Proxy Voting

A member entitled to attend and vote at the meeting is entitled to appoint a proxy to vote, and attend, instead of him/her. A proxy need not be a member of the company. Forms can be obtained from Downs Rugby House, 112 James Street Toowoomba, or by emailing General Manager, Sally Johnston on sally@downsrugby.com.au and must be lodged at the Downs Rugby Office by COB Thursday 21st March.